



IWLCA Hall of Fame Nomination Guide

A collegiate women's lacrosse coach is eligible for nomination to the IWLCA Hall of Fame if he/she meet both the Eligibility Criteria and a minimum of two of the five Achievement Criteria listed below. Please ensure that your nominee or you, if self-nominating, meet the nomination criteria before you begin completing the nomination form:

https://www.surveymonkey.com/r/IWLCA_HoF

If your nominee coached prior to the NCAA-era and you have questions regarding their eligibility for the Hall of Fame, please contact Danie Caro, IWLCA Director of Internal Operations and Programming, via email (dcaro@iwlca.org) or phone (203-577-5742).

If you have previously nominated an active coach and need to update their achievements, please contact Danie Caro, IWLCA Director of Internal Operations and Programming, via email (dcaro@iwlca.org) or phone (203-577-5742), or submit a new nomination form.

Eligibility Criteria

- Candidate must have at least 15 years of experience coaching collegiate women's lacrosse; AND
- Candidate is eligible for nomination 20 years after they began their coaching career; AND
- Candidate must be a person of high character and adhere to IWLCA ethical standards.

Achievement Criteria

To be eligible, nominees must have achieved two (2) of the five (5) criteria listed below during their collegiate coaching career:

- *Winning Percentage* (career): Achieve a career winning percentage of .650 or higher
- *Total Wins*: Achieve 200 career victories or more as a head coach
- *Coach of the Year Awards* (Conference/Regional/National): Earn one (1) National; or two (2) Regional; or three (3) Conference Coach of the Year Awards
- *Championships Won* (Conference/NCAA/AIAW): One (1) National Championship Victory; or two (2) National Semi-Finalist Appearances; or three (3) Conference Championships
- *Post-Season Championship Appearances* (either NCAA or AIAW): Appeared in five (5) national championship tournament fields

If an individual does not satisfy the established criteria, but the Hall of Fame Selection Committee unanimously determines that a nominee is worthy of consideration for the IWLCA Hall of Fame, the

nominee may be forwarded to the IWLCA Board of Directors for approval to be considered by the Selection Committee.

Completing the Nomination Form

- I. The first section of the nomination form requires you (the nominator) to fill out your *demographic information* and to also provide general information about the nominee, including whether he/she is still actively coaching.
- II. The second section of the form collects basic information on the nominee’s collegiate coaching experience. Please begin with the nominee’s most recent collegiate coaching experience. The following information is required:

<u>Required Fields</u>	<u>Example</u>
Institution name	Northern State University
Division	I
Conference	Eastern Conference
Position	Head Coach
Cumulative record at this institution (if head coach)	121-38

It is important to complete this section as accurately as possible. If the information is not available to you, please indicate “unknown” – **do not leave fields blank**. There is space available for up to eight coaching positions. Please enter them in reverse chronological order, including both head and assistant coaching positions.

- III. The third section of the form requires you to enter information about the *nominee’s college coaching career*. You will need to provide information regarding the year the nominee began coaching at the collegiate level, the number of years they spent as an assistant coach and as a head coach, total number of years coaching, their coaching record, and their coaching accolades. You will also be asked to enter team achievements like Conference Coach/Coaching Staff of the Year awards, Conference Championships, post-season national championship tournament bids, and whether they advanced to a national semi-final or final.
- IV. The fourth section of the nomination form solicits information regarding the *achievements of the collegiate players* the nominee coached during their career, as an assistant or a head coach. You will need to provide the number of Conference Players of the Year, the number of First-Team All-Americans, National Players of the Year, Tewaaraton finalists, and US National Team players.
- V. The fifth section of the nomination contains a text box that can be used to provide any other relevant information for the selection committee. This can be used to elaborate on any information already listed or to offer additional information that you believe affirms the nominee’s worthiness as a Hall of Fame candidate.

Letters of Support

The nomination will not be considered complete without TWO letters of support from members of the lacrosse community that can attest to the nominee's qualifications and character. When possible, letters of support should be written by a former player or colleague who can best articulate the reasons for the nominee's selection to the Hall of Fame. Letters of support must be submitted when the candidate is nominated and should be uploaded as a Word document or PDF file. The final two questions of the nomination form will allow you to upload the nominee's letters. Please use the nominee's last name in the filename (example: Smith1.doc).

Questions?

If you have any questions regarding the nomination criteria, the selection process, or require assistance completing the nomination form, please contact Danie Caro, IWLCA Director of Internal Operations and Programming, via email (dcaro@iwlca.org) or phone (203-577-5742).